

## TEACHER WORK FORM

Teachers who have entered students in the Piano Competition are to **work one shift** to help facilitate a smoothly running event. Please indicate your shift preference on the form below. If a teacher is **unable to work** a shift, they **must obtain an adult substitute** and complete the Substitute form. Metairie Music Club members or parents of Metairie Music Junior Club piano students would be preferred as substitutes. This form is due with the other Competition forms by the Competition deadline.

### **9:00-11:00 SHIFT**

\_\_\_\_\_ Breakfast---make coffee, arrange food and clean up area

\_\_\_\_\_ Registration Desk—register participants and check music

\_\_\_\_\_ Auditorium Monitor—keep order in the auditorium and deliver music to judges and return to participants.

\_\_\_\_\_ Backstage Monitor---Keep performance order and guide participants to and from performance area.

### **11:00-1:00 SHIFT**

\_\_\_\_\_ Lunch area cleanup and arrange and pack up any remaining snacks.

\_\_\_\_\_ Registration Desk—register Participants and check music.

\_\_\_\_\_ Auditorium Monitor—Keep order in the auditorium and deliver music to judges and return to participants.

\_\_\_\_\_ Backstage Monitor—Keep performance order and guide participants to and from performance area.